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INVITATION TO BID

The Town of Plymouth, acting through the Plymouth Airport Commission, invites sealed bids for the Plymouth Municipal Airport New Administration Building at 246 South Meadow Road, Plymouth, Massachusetts in accordance with Contract Documents prepared by Fennick | McCredie Architecture, Ltd., Boston, Massachusetts.

General Project Description: The work of this Contract includes construction of a new 5,500 square foot Administration Building at Plymouth Municipal Airport including repaving and regrading of existing parking lots and landscaping external to the building. The Work also includes sitework, general construction, and temporary facilities and controls to protect the existing facility.

Bidding procedures and award of Contract and Subcontracts are subject to the provisions of the General Laws of the Commonwealth of Massachusetts (MGL) c.149, §44A to §44J inclusive; applicable sections of MGL c.30; MGL c.674 of the Acts of 1981, and "Construction Reform" amendments contained in MGL Chapter 193 of the Acts of 2004.

This Project is subject to the Construction Reform Law, Chapter 193 of the Acts of 2004 and MGL c.23A §44 and MGL c.7. General Bidders and Filed Sub-bidders are advised that before contract award, the lowest general bidder shall be required to provide the Owner with documentation stating how it intends to meet the minority and women business enterprise goals for the project. Those goals are:

- MBE/WBE 10.4% combined MBE/WBE of construction contract amount

Attention is called to the fact that not less than the prevailing wage rates as hereinafter set forth shall be paid on this Project. Attention is also called to the requirements relating to worker's compensation and conditions of employment. The minimum wages to be paid mechanics, apprentices, teamsters, chauffeurs, and laborers on the Project shall be established by the Minimum Wage Schedule, as determined by the Commissioner of Labor and Industries, pursuant to the provisions of MGL c.149, §25 to §27D, inclusive, as amended, which schedule is included in the Contract Documents.

A. Certification for All Bidders:

Under the provisions of MGL c.149, §44D½, the Awarding Authority will not pre-qualify applicants, nor publish a list of Contractors and Filed-subcontractors eligible to bid. General Contractors and Filed-subcontractors desiring to bid on the project should apply for certification by contacting the Commonwealth of Massachusetts:

Division of Capital Asset Management
Office of Contract Administration
One Ashburton Place, Boston, MA 02108
Telephone (617) 727-9320.

B. Certification for General Contract Bidders:

General Contract Bidders: Only certified General Contractors can bid on this project. Each General Contract Bidder must submit with its bid a copy of the *Certificate of Eligibility* (DCAMM Form CQ7) from the Division of Capital Asset Management and Maintenance (DCAMM) and a completed *Update Statement* (DCAMM Form CQ3), with its bid. Bidders failing to submit with their Bids, both the *Certificate of Eligibility* and *Update Statement*, will be rejected for failure to comply with statutory bidding requirements.

General Contract Bidder shall be certified by the Division of Capital Asset Management and Maintenance (DCAMM) for the following category of work and for a contract dollar amount which is not less than the estimated construction of this Project.

- Certification Category: "General Building Construction".
- Estimated Construction Cost: \$ **4,500,000**.

C. Certification for Filed-Sub-bidders:

Filed-Sub-bidders: Under the provisions of Massachusetts General Law, c.149, bidding will be open to all filed-bidders who are certified by the Division of Capital Asset Management (DCAM) for their trade.

Each Filed-Sub-bidder must submit with its bid a copy of the Certificate of Eligibility from the Division of Capital Asset Management and Maintenance (DCAMM) and a completed *Subcontractor Update Statement*, with its bid. Filed-Sub-bidders failing to submit with their Bids, both the *Certificate of Eligibility* and *Update Statement*, will be rejected for failure to comply with statutory bidding requirements.

D. Filed Sub-Bids will be required for the Work.

E. Availability of Bidding Documents:

Copies of the Drawings and Contract Documents, and addendums (if issued) will be available for examination and downloading beginning on March 21, 2018 after 2:00 PM at the following website:

www.dubois-king.com/projects-bidding-active

Under the Project Name:

"Plymouth Municipal Airport – New Administration Building"

Once the bidder requests plans via the above website, an email will be sent to the email address provided containing a link to download the bid documents and plan set.

Addendums and other additional or revised Contract Documents will be available on the website ONLY and it is the Bidder's sole responsibility to check the website for additions or revisions up to the day prior to the due date for Proposals listed above. Addendums and other additional or revised Contract Documents will not be transmitted directly to Bidders or Plan Holders.

F. Pre-Bid Conference:

A pre-bid conference will be held on Tuesday, March 27, 2018 at 10:00 AM. local time at the Airport Manager's Office, Plymouth Municipal Airport, 246 South Meadow Road, Plymouth, MA. All bidders are strongly encouraged to attend.

G. Receipt of Bids:

SEALED BIDS FOR FILED SUB-BIDS listed above will be received by the Awarding Authority until 2:00 PM. local time, Thursday, April 5, 2018, at which time all bids will be publicly opened and read.

•Official time is that of Awarding Authority at location of bid receipt; no late bids will be accepted.

ADDRESS FOR RECEIPT OF FILED SUB-BIDS:

Plymouth Airport
Managers Office
246 South Meadow
Plymouth, MA
02360

SEALED BIDS FOR THE GENERAL CONTRACT listed above will be received by the Awarding Authority until 11:00 AM. local time, Thursday, April 19, 2018, at which time all bids will be publicly opened and read.

•Official time is that of Awarding Authority at location of bid receipt; no late bids will be accepted.

ADDRESS FOR RECEIPT OF GENERAL-BIDS:

Plymouth Airport
Managers Office
246 South Meadow
Plymouth, MA.
02360

H. Bid Security:

Bid Security: All General Bid and Filed-Sub-bid proposals shall be accompanied by a bid deposit in an amount not less than five percent (5%) of the value of the bid. Bid deposits, payable to the "Town of Plymouth" shall be in the form of either a BID BOND, or a CERTIFIED or TREASURER'S CHECK issued by a responsible bank or trust company. Cash and company checks are not acceptable.

I. Sales Tax:

Sales Tax: Materials, equipment and supplies to be used on this project are exempt from sales tax to the extent provided by MGL c.64(H), §6(f). Bidders should not include taxes in figuring or in references to any bid.

J. Wages:

Wages: The minimum wages to be paid mechanics, apprentices, teamsters, chauffeurs, and laborers on the Project shall be established by the Minimum Wage Schedule, as determined by the Commissioner of Labor and Industries, pursuant to the provisions of MGL c.149, §25 to §27D, inclusive, as amended, which schedule is included in the Bidding Documents.

K. Performance, Labor and Materials Bonds:

A one hundred percent (100%) Performance Bond and a one hundred percent (100%) Labor and Materials Payment Bond will be required from the successful General Contract Bidder.

Since prequalification of bidders is mandatory under the General Laws, all filed sub-bidders must submit performance and payment bonds, the premiums/payments of which shall be included in the price of the filed sub-bid, and thus not included in the general bidder's Item 1 bid price. See MGL c.149 §44F(2) (Form for Sub-bid).

L. Contract Award:

Upon receipt of bids, the Awarding Authority must determine, from information submitted on the Update Statement, whether the apparent low bidder is responsible and can be awarded the Contract.

The Awarding Authority will reject general bids and filed sub-bids when required to do so by the above-referenced General Laws. In addition, the Awarding Authority reserves the right to waive any informalities in bidding and to reject any and all general bids if it deems it in the public interest to do so. Also, the Awarding Authority reserves the right to reject any sub-bid if it determines that such sub-bid does not represent the bid of a person competent to perform work as specified or that less than three such sub-bids were received and that the prices are not reasonable for acceptance without further competition.

All bids shall remain in effect for 30 days (Saturdays, Sundays, and legal holidays excluded) after opening of General Bids. Successful bidders shall agree to commence work and complete the Work in accordance with the dates set forth in the Bidding Documents.

Work shall begin within seven (7) calendar days from receipt by Contractor of Notice to Proceed. Work shall be substantially completed in 330 calendar days from receipt by Contractor of Notice to Proceed.

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