

ADDENDUM NO. 1

May 21, 2018
223396

RE: **FIRST UNITED METHODIST CHURCH OF GILFORD
GRADING AND DRAINAGE IMPROVEMENTS**

FROM: DuBOIS & KING, INC.
831 Union Ave., Suite 2
Laconia, NH 03246
(603) 524-1166

TO: **Prospective Bidders**

This Addendum forms part of the Contract Documents and modifies the original Bidding Documents issued by the First United Methodist Church of Gilford, NH, for the “Grading and Drainage Improvements” Project. **Acknowledge receipt of this Addendum in the space provided on Page 1 of the Bid Form. Failure to do so will subject the Bidder to disqualification.**

I. Pre-Bid Meeting

A Pre-Bid meeting was held at the Project Site on Wednesday May 16, 2018 at 10:00 a.m. Attendees are listed on the attached Pre-Bid Meeting Attendance Log. Nick Sceggell, P.E., of DuBois & King, Inc. described key elements of the project. **Subsequent to the Pre-Bid Meeting, the following questions were asked:**

1. Is it the intent to use Crushed stone (fine) NHDOT item 304.4, or would a crushed stone (coarse) NHDOT item 304.5 be acceptable for the base bid subbase?
The intent of this material is a crushed stone meeting the specification of NHDOT 304.4 or 304.5.
2. How should ledge be accounted for?
New bid item has been added to the bid form to address this question. See below.
3. Can you clarify the backfill depths of crushed stone in the parking lot underdrains detail?
Base Bid: The trench shall be backfilled entirely with crushed stone (NHDOT 304.4) up to the pavement subbase layer. Relocate the geotextile fabric to wrap the stone and separate from native material. Overlap fabric minimum 12” with pavement box fabric.
Bid Alternate 2: Backfill over the pipe minimum of 12” with crushed stone. Wrap stone in geotextile fabric. Backfill remainder of the trench with bankrun gravel (6” minus).

The stone material surrounding the underdrain pipe shall be 1.5” crushed and meet NHDOT 304.4 specifications.

ADDENDUM NO. 1

May 21, 2018

Page 2 of 2

II. Additional Information/Clarifications

1. **Sheet D-1:** “Typical New Pavement Section” For Bid Deduct Alternate #2, a layer of filter fabric between 6” and 12” layer of Crushed Gravel is not required.
2. **New Bid Item – “Item #4, Solid Rock Excavation and Removal”.** In the event that the contractor encounters solid rock (ledge) during construction, the excavation, removal and disposal will be paid for by the cubic yard (CY). **A new Bid Form is attached.**

Please ensure that you use the revised Bid Form that is attached to this Addendum when submitting your Bid. Only Bid Forms with the following label in the footer will be accepted:

REVISED - ADDENDUM NO. 1 – May 21, 2018

This document constitutes Addendum 1 for this project.



831 Union Avenue
 Laconia, NH 03246
 Tele: (603) 524-1166
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ENGINEERING • PLANNING • MANAGEMENT • DEVELOPMENT

Pre-Bid ATTENDANCE SHEET

May 16, 2018 @ 10:00 AM

PROJECT: Gilford Methodist Church Parking Lot Improvements
 D&K Project No.: 223396

Name	Company (Affiliation)	Telephone No.	Email Address
Nick Scogge ll	D&K	524.1166	nscogge@dubois.king.com
Dan Rider	JParker+Daughter	435-6750	Parker1@Metrocast.net
Jack Lyman	John Lyman's Son	524 4314	suelymannandsons.com
Sean McDonald	SK McDonald Company	234-5889	sean@skmcdonalds.com
Bill Dutterer	Nutter Enterprises	635-0787	wumkdutterer@gmail.com
Ron Villmeccor	GWI Asphalt	603-344-8902	Ron@guil.asphalt.com
Wesley Dull	FUMC		
TACIE WOODWARD	FUMC		
PAUL WESTON	FUMC		

BID FORM

First United Methodist Church of Gilford
Grading and Drainage Improvements

TABLE OF CONTENTS

	Page
Article 1 – Bid Recipient.....	1
Article 2 – Bidder’s Acknowledgements	1
Article 3 – Bidder’s Representations	1
Article 4 – Bidder’s Certification	2
Article 5 – Basis of Bid	3
Article 6 – Time of Completion	4
Article 7 – Attachments to this Bid.....	4
Article 8 – Defined Terms	5
Article 9 – Bid Submittal	5

ARTICLE 1 – BID RECIPIENT

1.01 This Bid is submitted to:

First United Methodist Church of Gilford, 18 Wesley Way, Gilford, NH 03249.

1.02 The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with Owner in the form included in the Bidding Documents to perform all Work as specified or indicated in the Bidding Documents for the prices and within the times indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

ARTICLE 2 – BIDDER’S ACKNOWLEDGEMENTS

2.01 Bidder accepts all of the terms and conditions of the Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 60 days after the Bid opening, or for such longer period of time that Bidder may agree to in writing upon request of Owner.

ARTICLE 3 – BIDDER’S REPRESENTATIONS

3.01 In submitting this Bid, Bidder represents that:

A. Bidder has examined and carefully studied the Bidding Documents, and any data and reference items identified in the Bidding Documents, and hereby acknowledges receipt of the following Addenda:

<u>Addendum No.</u>	<u>Addendum, Date</u>
1	5/21/18
_____	_____
_____	_____
_____	_____

B. Bidder has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and satisfied itself as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.

C. Bidder is familiar with and has satisfied itself as to all Laws and Regulations that may affect cost, progress, and performance of the Work.

D. Bidder has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or adjacent to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings, and (2) reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Supplementary Conditions, especially with respect to Technical Data in such reports and drawings.

E. Bidder has considered the information known to Bidder itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Bidding Documents; and any Site-related reports and drawings identified in the Bidding Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance

- of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Bidder; and (3) Bidder's safety precautions and programs.
- F. Bidder agrees, based on the information and observations referred to in the preceding paragraph, that no further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the Work at the price bid and within the times required, and in accordance with the other terms and conditions of the Bidding Documents.
 - G. Bidder is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Bidding Documents.
 - H. Bidder has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Bidding Documents, and confirms that the written resolution thereof by Engineer is acceptable to Bidder.
 - I. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance and furnishing of the Work.
 - J. The submission of this Bid constitutes an incontrovertible representation by Bidder that Bidder has complied with every requirement of this Article, and that without exception the Bid and all prices in the Bid are premised upon performing and furnishing the Work required by the Bidding Documents.

ARTICLE 4 – BIDDER'S CERTIFICATION

4.01 Bidder certifies that:

- A. This Bid is genuine and not made in the interest of or on behalf of any undisclosed individual or entity and is not submitted in conformity with any collusive agreement or rules of any group, association, organization, or corporation;
- B. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid;
- C. Bidder has not solicited or induced any individual or entity to refrain from bidding; and
- D. Bidder has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the Contract. For the purposes of this Paragraph 4.01.D:
 - 1. "corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the bidding process;
 - 2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process to the detriment of Owner, (b) to establish bid prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
 - 3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish bid prices at artificial, non-competitive levels; and
 - 4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

ARTICLE 5 – BASIS OF BID

5.01 Bidder will complete the Work in accordance with the Contract Documents for the following price(s):

Item No.	Brief Description - Unit or Lump Sum Price (in both words and numerals)	Estimated Quantity	Total Price j (in numerals)
1.	<u>Parking Lot Improvements</u> , per lump sum; _____ Dollars and _____ Cents (\$_____)	1 L.S.	\$_____
2.	<u>Bid Deduct Alternate 1</u> , per lump sum; _____ Dollars and _____ Cents (\$_____)	1 L.S.	\$_____
3.	<u>Bid Deduct Alternate 2</u> , per lump sum; _____ Dollars and _____ Cents (\$_____)	1 L.S.	\$_____
4.	<u>Solid Rock Excavation and Removal (ordered by Engineer)</u> , per cubic yard; _____ Dollars and _____ Cents (\$_____)	50 CY	\$_____

Notes:

1. Bidder acknowledges that (a) each Bid Unit Price includes an amount considered by Bidder to be adequate to cover Contractor's overhead and profit for each separately identified item, and (b) estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for all unit price Bid items will be based on actual quantities, determined as provided in the Contract Documents.
2. Unit Prices have been computed in accordance with Paragraph 13.03.B of the General Conditions.
3. In the event that there is a discrepancy between the lump sum or unit prices written in words and figures, the lower cost shall govern.
4. BIDDERS must bid on each item. All entries in the entire BID must be made clearly and in ink; prices bid must be written in both words and figures.
5. Bidders must insert extended item prices obtained from quantities and unit prices.
6. Bids shall include all applicable taxes and fees.
7. Owner reserves the right to award a contract based upon any combination of Base Bid and Bid Alternative as Owner chooses.

Φ – For informational comparison only.

* - Indeterminate, Quantity assumed for comparison bids

ARTICLE 6 – TIME OF COMPLETION

- 6.01 Bidder agrees that the Work will be substantially complete and will be completed and ready for final payment in accordance with Paragraph 15.06 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.
- 6.02 Bidder accepts the provisions of the Agreement as to liquidated damages.

ARTICLE 7 – ATTACHMENTS TO THIS BID

- 7.01 The following documents are submitted with and made a condition of this Bid:
 - A. Required Bid security; (A Certified Check or Bid Bond for 5% of the Total Amount of Bid).
 - B. List of Proposed Subcontractors;
 - C. List of Proposed Suppliers;
 - D. List of Project References; (3 project references who can attest to Bidders Qualifications to Construct Work of this Nature).
 - E. Evidence of authority to do business in the state of the Project; or a written covenant to obtain such license within the time for acceptance of Bids;
 - F. LEFT BLANK INTENTIONALLY;
 - G. Required "Bidder Qualification Statement with Supporting Data"; and at least 3 projects of similar nature.

NOTE: ALL ITEMS A THROUGH G MUST BE CLEARLY SUBMITTED WITH THIS BID OR BIDDER WILL BE DETERMINED AS NON-RESPONSIVE.

ARTICLE 8 – DEFINED TERMS

8.01 The terms used in this Bid with initial capital letters have the meanings stated in the Instructions to Bidders, the General Conditions, and the Supplementary Conditions.

ARTICLE 9 – BID SUBMITTAL

BIDDER: *[Indicate correct name of bidding entity]*

By: _____
[Signature]

[Printed name] _____
(If Bidder is a corporation, a limited liability company, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest: _____
[Signature]

[Printed name] _____

Title: _____

Submittal Date: _____

Address for giving notices:

Telephone Number: _____

Fax Number: _____

Contact Name and e-mail address: _____

Bidder's License No.: _____
(where applicable)

Bidder Qualification Statement with Supporting Data

The Bidder is requested to state below what works of a similar character to that included in the proposed contract he has done to give references that will enable the Owner to judge his experience, skill, and business standing.

All questions must be answered and the data given must be clear and comprehensive. This statement must be notarized. If necessary, add separate sheets.

1. Name of Bidder.
2. Permanent Main Office address.
3. When organized?
4. Where incorporated?
5. Is bidder registered with the Secretary of the State to do business in New Hampshire?
6. How many years have you engaged in the contracting business under your present firm name?
7. Contracts on hand. (Schedule these, showing gross amount of each contract and the approximate anticipated dates of completion.)
8. General character of work performed by your company.
9. Have you ever failed to complete any work awarded you in the scheduled contract time, including approved time extensions? ____ (Yes) ____ (No).
If so, where and why?
10. Have you ever defaulted on a contract? ____ (Yes) ____ (No).
If so, where and why?
11. Have you every had liquidated damages assessed on a contract? ____ (Yes) ____ (No).
If so, where and why?
12. List the more important contracts recently executed by your company, stating approximate cost for each, and the month and year completed.
13. List your major equipment available for this contract.
14. List your key personnel such as Project Superintendent and foreman available for this contract.

15. List any subcontractors who you would expect to use for the following (unless this work is to be done by your organization):
- a. Civil Engineering
 - b. Utility Installation
 - c. Earth Placement and Compaction
 - d. Handling of Water
 - e. Cold-plane Asphalt Roadway and Repaving

16. With what banks do you do business?

Do you grant the Engineer permission to contact this (these) institutions? __ (Yes) __ (No)

NOTE: Bidders may be required to furnish their latest financial statement as part of the award process.

Respectively submitted:

Signature	Address
Title	Date

_____ Being duly sworn, deposes and says
 that he is _____ of _____
Name of Organization
 _____ and that the answers to the foregoing questions and all statements
 contained therein are true and correct.

Sworn to before me this _____ day of _____, 2016

 Notary Public

My commission expires _____

(Seal – If BID is by Corporation)

ATTEST: _____